



Highway Department

Telephone: 701-298-2370

Fax: 701-298-2395

SMB-HWY@casscountynd.gov

MEMORANDUM

TO: Cass County Commission

FROM: Jason Benson, County Engineer *JMB*

DATE: December 7, 2023

SUBJECT: Consent Agenda Item for December 18, 2023 Cass County Commission.
Purchase of Ford 550 Chassis Truck

The 2023 budget includes the replacement of two (2) 550 chassis trucks. Due to production problems and availability issues, we were only able to order 1 of these trucks through the State of North Dakota contract in August and we just received this truck. We were able to find a local dealer that gave us government discounts, but the truck was produced with the wrong specifications. We have cancelled that order with Wallwork and are able to get another truck from the North Dakota State Contract for the price of \$70,538.54 from Nelson Auto Center. This truck will be delivered in spring of 2024 so it will have to come out of the 2024 budget but will complete the two (2) trucks we had in the budget for 2023.

Nelson Auto Center	Fargo, ND	Ford 550	\$70,538.54
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SUGGESTED MOTION:

Move to approve the purchase of a 2024 Ford F-550 XLT chassis for \$70,538.54 from Nelson Auto Center.



FLEET DEPARTMENT
2228 COLLEGE WAY, PO Box 338
FERGUS FALLS, MN 56538-0338
PHONE: 218-998-8865
TOLL FREE: 800-477-3013 EXT. 8865
mlarson@nelsonfleet.com

VEHICLE QUOTE NUMBER SSP18-11

Sold To: Cass County
Attn: Blaine Laaveg
Address: 1201 Main Ave W
 West Fargo, ND 58078

Date: 12/7/2023
Phone: 701-298-2377
FAX:

Salesperson: Melissa Larson

Key Code: 0

Stock No:	Year	Make	Model	New/Used	Vehicle ID Number
SSP18-11	2024	Ford F-550 XL	4WD Crew Cab 179"WB Color: White	New	

Price of Vehicle: *Per ND Spec: SSP18-11* \$67,468.80

Options & Extras: \$3,069.74

872 Backup Camera and Kit	\$388.31
Increase to go from 60" CA to 84" CA	\$175.10
4S - 40/Console/40 Seating	\$575.77
Remove 1S - 40/20/40 Seating for Credit	(\$286.00)
Price to go from XL Trim to XLT Trim(including carpet)	\$2,216.56

Delivery Included

\$70,538.54

Trade - In:

Total Cash Price: **\$70,538.54**

Terms: Net 30 days

Your Purchase Order #

Project #

377

Thanks for your business!

Ship To / Lessee / End User: Cass County
 Attn: Blaine Laaveg
 Highway Department
 Address: 1201 Main Ave W
 West Fargo, ND 58078

FAX:
 Phone: 701-298-2377
 email: laavegb@casscountynd.gov

Signed: _____

Printed Name: _____

Date: _____



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MEMORANDUM

TO: Cass County Commission

FROM: Jason Benson, County Engineer *JB*

DATE: December 11, 2023

SUBJECT: Consent Agenda Item for December 18, 2023 Cass County Commission.
Vehicle Equipment Purchase.

The 2023 budget included a platform body, boxes, and hitch for a 550 chassis truck. We solicited quotes for the purchase of this vehicle equipment and Bert's Truck Equipment can provide such equipment for a price of \$19,905.00.

SUGGESTED MOTION:

Move to approve the quote from Bert's Truck Equipment for \$19,905.00.



Berts Truck Equipment Of Mhd Inc
 3804 HWY 75 N . PO BOX 336
 MOORHEAD, MN 56561-0336
 (218) 233-8681 . FAX (218) 233-9548
 1-800-232-3787

Estimate E 14145
 Date / /
 Date Open 12/05/2023

Sold To : 298-2370 701	Ship To :
CASS CNTY HWY DEPT 1201 MAIN AVE W WEST FARGO ND 58078-1301 USA	

Written By JIM	Terms CHG	Time 12:45:54	Customer Po #	Promised	Phone	Ship Via
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Unit #	Plate #	Year	Make	Model	Mileage/Hrs 0/0.0	VIN	Engine
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Qty	Description	Price	Amount
1.000	KNAPGTD-94 GOOSENECK BODY WITH TURNOVER BALL SYSTEM	11495.00	11495.00
1.000	KNA34568583 INSTALL KIT, PGT FOR 17 & UP FORD 60 & 84" CA	325.00	325.00
1.000	FRTINCOMING INCOMING FREIGHT & HANDLING	600.00	600.00
1.000	BUYB2436SPC MUD FLAP, 24" X 36" X 1/2" BERTS - PR	80.00	80.00
1.000	KNA34537687 RECEIVER HITCH	695.00	695.00
1.000	N/SMATERIALS MATERIALS	250.00	250.00
1.000	ATBA-CP51-558224-S	3860.00	3860.00
	A-CP51 - 55"H x 82"D x 24"W - .125 Aluminum Super HD Truck Cross-Pack Service Bo DT-Handle Locks, Four Doors Side Open With Gas Springs, Two Shelves, Mounts, Fou And All Smooth Finish.		
	Work Requested : FLATBED, INSTALL PGTB INSTALL KNAPEIDE GOOSENECK PLATFORM , KNAPEIDE RAR HITCH		2160.00
	Work Completed : OPTIONS TO CONSIDER CTECH 7-DRAWER STACK INSTALLED SS-FV ADD \$ 2340.00 INSTALL ATB BACKPACK		405.00

ALL INVOICES PAID BY CREDIT CARD WILL HAVE AN ADDITIONAL 3% SURCHARGE.

-NOTICE- THERE WILL BE A \$30 FEE ON ALL RETURNED CHECKS.

ALL RETURN ITEMS MUST BE ACCOMPANIED BY THE ORIGINAL INVOICE.

This invoice is due 15 days after invoice date. A 1-1/2% service charge will be added to past due accounts.

Parts.....	16705.00
Labor.....	2565.00
Shop Supplies	35.00
Freight	600.00

Authorized By _____

TOTAL 19905.00



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MEMORANDUM

TO: Cass County Commission

FROM: Jason Benson, County Engineer *JMB*

DATE: December 7, 2023

SUBJECT: Consent Agenda Item for December 18, 2023, Cass County Commission. Bridge repairs for Structure Number 09-102-25.0 in section 6 Hill Township and Structure Number 09-110-40.0 in sections 21-28 Highland Township.

We solicited quotes for the repair of a bridge that has some structural damage and another bridge that has erosion problems and needs repairs. Dirty Deeds Dirtwork, Inc. and Industrial Builders Inc. submitted quotes to do this work. We have done work with both contractors in the past and are suggesting the work be completed at a lower cost with Dirty Deeds Dirtwork, Inc. This cost would be included in our 2024 budget for Bridge and Culvert Repair.

SUGGESTED MOTION:

Move to approve the quotes from Dirty Deeds Dirtwork, Inc. in the amount of \$63,000.00 for the repairs of Structure Numbers 09-102-25.0 in Section 6 Hill Township and 09-110-40.0 in Sections 21-28 Highland Township.

DIRTY DEEDS DIRTWORK, INC.

Phone: 701-331-9595

Email: DDDirtworkND@outlook.com

Quote CASS-ND-002-2023

Date: 11/27/2023

Attn: Blaine Laaveg

Cass County Hwy.Dept. West Fargo, ND

Description & Location of Work.

Description: Bridge Repair – BRIDGE # 09-102-25.0

Location: Section 6 Hill Township Cass County, ND

We are pleased to provide the following quote.

Work to Include –

Mobilization

Reset Barrel Sections

Rip Rap

Grout

LUMP SUM Total	\$ 27,000.00
<i>Discount w/ 2nd project (Multiple Projects)</i>	<i>- \$ 3,000.00</i>
	<u>\$ 24,000.00</u>

Thank you for the opportunity to do business with you. If you have any questions, please do not hesitate to call Aaron directly at 701-741-1383 or Cordell at 701-270-7379.

Sincerely,

Christine Wimpfheimer

Christine Wimpfheimer – Owner/Operator

Dirty Deeds Dirtwork, Inc.

DIRTY DEEDS DIRTWORK, INC.

Phone: 701-331-9595

Email: DDDirtworkND@outlook.com

Quote CASS-ND-001-2023

Date: 11/27/2023

Attn: Blaine Laaveg

Cass County Hwy.Dept. West Fargo, ND

Description & Location of Work.

Description: Bridge Repair – BRIDGE # 09-110-40.0

Location: 21/28 Highland Township Cass County, ND

We are pleased to provide the following quote.

Work to Include –

Mobilization

Disassemble

Repair Tie Bar

Install Timber Beam *(provided by the County)*

Reassemble

Provide & Install 2 steel I Beams to act as an ice breaker

LUMP SUM Total	\$ 42,000.00
<i>Discount w/ 2nd project (Multiple Projects)</i>	<i>-\$ 3,000.00</i>
	<u>\$ 39,000.00</u>

Thank you for the opportunity to do business with you. If you have any questions, please do not hesitate to call Aaron directly at 701-741-1383 or Cordell at 701-270-7379.

Sincerely,

Christine Wimpfheimer

Christine Wimpfheimer – Owner/Operator

Dirty Deeds Dirtwork, Inc.



Administration

Telephone: 701-241-5770

Fax: 701-241-5776

wilsonro@casscountynd.gov

MEMO

TO: County Commission

FROM: Taylor Kaushagen

Date: December 12, 2023

Subject: Purchase of air conditioning unit for an equipment room at the Jail

Buildings and Grounds is requesting \$6,486 for the installation of a two-ton split air conditioning system for an electronic equipment room at the Jail. The purchase will be covered by existing funds in the 2023 Jail maintenance budget. A quote was received from BDT Mechanical, Inc to complete the work.

SUGGESTED MOTION: Authorize the purchase of an air conditioning unit for an equipment room at the Jail with BDT Mechanical in the amount of \$6,486.



Shipping Address: 5513 14th Avenue N
Fargo, ND 58102
Mailing Address: PO Box 2964
Fargo, ND 58108-2964
Telephone: 701.232.8891
Fax: 701.237.4711

To: Gene Gardner
Company: Cass County
RE: Cass County jail mini split

Date: 12/06/23
From: Clark Erickson
Total Pages 1

This Proposal is for the installation of one 2 ton mini split system in the control room equipment closet at the Cass county jail.

This includes as follows:

- 1 -24,000 btu heat pump with low ambient capabilities
- New stand for outdoor unit
- New line set
- Condensate to outdoors
- Start up
- All necessary hangers and supports.
- Remote control
- Necessary labor

Excluding electrical

Total Cost \$6486

Sincerely,

Clark Erickson
BDT Mechanical, LLC
Project Manager
Price good for 30 days

Accepted by:
Company: _____
Address: _____
Signature _____
Title: _____
P.O #: _____ Date: _____

DESIGN . BUILD . MAINTAIN



Administration

Telephone: 701-241-5770

Fax: 701-241-5776

wilsonro@casscountynd.gov

MEMO

TO: County Commission

FROM: Taylor Kaushagen

Date: December 12, 2023

Subject: Purchase of the build out of two office spaces for the State's Attorney's Office on the third floor of the Courthouse

Buildings and Grounds is requesting \$6,805.00 to purchase the build out of two office spaces on the third floor of the Courthouse for the State's Attorney's Office. The two additional offices are needed due to the approval of two positions for the State's Attorney as part of the 2024 budget. A quote was received from Walz Enterprises to complete the work and will be paid for utilizing funds from the existing 2023 Courthouse maintenance fund.

SUGGESTED MOTION: Authorize the purchase of the build out of two offices on the third floor of the Courthouse for the State's Attorney's Office from Walz Enterprises in the amount of \$6,805.00.

ESTIMATE

Walz Enterprises
2878 143 st. so.
Glyndon, MN 56547

walzenterprises@outlook.com
701 388 4260

Cass County

Bill to
Cass County
County of Cass
211 9th St S
 Fargo, ND 581031833 USA

Estimate details

Estimate no.: 1048
Estimate date: 10/23/2023

#	Date	Product or service	SKU	Qty	Rate	Amount
1.		Build 2 offices third floor states attorney office. 9' x12'				\$0.00
2.		Labor Frame offices		10	\$50.00	\$500.00
3.		Materials Framing materials and screws		1	\$505.00	\$505.00
4.		Labor Insulate walls		5	\$50.00	\$250.00
5.		Materials Insulation		1	\$55.00	\$55.00
6.		Labor Hang sheetrock		16	\$50.00	\$800.00
7.		Materials 5/8 sheetrock		1	\$350.00	\$350.00
8.		Labor Tape and mud smooth		32	\$50.00	\$1,600.00
9.		Materials joint compound and tape		1	\$95.00	\$95.00
10.		Labor		10	\$50.00	\$500.00

Sand and prime

11.	Materials Sanding and priming materials	1	\$50.00	\$50.00
12.	Labor Finish and install 2 doors	16	\$50.00	\$800.00
13.	Materials 3' x 7' steel frame doors	2	\$600.00	\$1,200.00
14.	Labor install vinyl base approx. 70 feet.	2	\$50.00	\$100.00
15.	Materials vinyl base provided by owner	1	\$0.00	\$0.00
			Total	\$6,805.00